

UNIFIED SCHOOL DISTRICT NO. 410
(Durham-Hillsboro-Lehigh)

REGULAR BOARD MEETING

Monday, April 11, 2011
7:00 pm

Hillsboro High School Technology Center
500 East Grand
Hillsboro, KS 67063

**Agenda—Regular Board Meeting
Hillsboro High School Technology Center
April 11, 2011, 7:00 p.m.**

- A. Meeting called to order
- B. Approval of regular and consent agenda
 - (**March Regular Board Minutes – Appendix A**)
- C. Citizen's open forum
- D. Learning Showcase
 - 1. TSA State Competition Results / National Trip Plans
- E. Action/Discussion Items
 - 1. Grading Scale Change (**Appendix B**)
 - 2. PAT Assessment Commitment (**Appendix C**)
 - 3. Vehicle Purchase (**Appendix D**)
 - 4. Facility Projects Update (**Appendix E**)
- F. Executive Session for Negotiations
- G. Executive Session for Personnel
- H. Action/Discussion Items
 - 1. 2011-12 Master Contract (**Appendix F**)
 - 2. 2011-12 Calendar (**Appendix G**)
 - 3. 2011-12 Building Schedules
 - 4. 2011-12 Budget Cuts
- I. Resignations
- J. Early Retirement
 - 1. Jim Robb
 - 2. Charlene Driggers
 - 3. Shirley Baltzer
- K. Contracts
- L. Reports
 - 1. Superintendent's Report
 - a. Community Pre-School/Daycare
 - b. Virtual School Update
 - 2. TEEN Report (**Appendix H**)
 - 3. MCSEC Report (**Appendix I**)
 - 4. Business Manager's Report (**Financials**)
- M. Approval of payment of bills and financial reports
- N. Communications
- O. Executive Session for Transactions Related to Real Property
- P. Adjournment

Annotated BOE Agenda April 11, 2011

A. Meeting Called to Order

B. Approval of Regular and Consent Agenda

Consent Agenda

The U.S.D. 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. Board Meeting Minutes (Appendix A)
Minutes from the March 14 regular BOE meeting are included as **Appendix A**
2. Donations

From:

Circle D Corporation (\$350)
Hillsboro Kids Wrestling Club (\$1121.15)
Sunset Equities – Wendy’s (\$234.86)

To:

FCCLA for National Trip
HMS/HHS Wrestling Singlets
HES Library Family Reading Night

Recommended Action:

- Motion to accept donations as listed.

➤ ***Recommended Action for Regular and Consent Agenda:***

- Motion to approve the regular agenda.
- Motion to approve the consent agenda.

C. Citizen’s Open Forum

This is an open forum where patrons have the opportunity to speak and/or present to the board items that are otherwise not on the agenda. It is recommended the board not take any immediate action relating to issues presented in citizens open forum.

D. Learning Showcase

Creigh Bell will be here with TSA students to provide an update on their success at the state TSA competition and their plans for the National Competition later this summer.

E. Action / Discussion Items

1. Grading Scale Change Proposal (Appendix B)

Appendix B contains the survey information Mr. Brown constructed regarding the USD 410 grading scale. The survey was administered to MS and HS students, K-12 staff, and parents. This issue was first brought before the board at the March meeting. I am not able to defend our current grading scale anymore than I can defend a more traditional grading scale of 90-80-70-60. I would rather see education move to a standards based reporting system indicating mastery of individual curricular standards. To accomplish this, higher education would need to get on board with K-12 and that isn't likely to happen in the very near future. I believe that while many colleges use multiple indicators for scholarship consideration, GPA is a key consideration. The survey, while not completely affirmative for either grading scale, leans towards adopting a traditional grading scale. I also believe doing so will not lower our expectations for student learning. Therefore:

➤ **Recommended Action**

Motion to approve the USD 410 grading scale as follows:

90-100	A
80-89	B
70-79	C
60-69	D
59-Below	F

2. PAT Assessment Commitment (Appendix C)

(From Lori Soo Hoo) You will find the requested PAT assessments [**Appendix C**] based on the most current K-12 FTE that we have to date. As you know, we are still waiting on final audited numbers.

Key Considerations:

- We have kept the county-wide assessment request at \$25,000 and have utilized outside state grants to bring in extra local match money towards our state grant. This will make the third year in a row that it has been at \$25,000.
- We base our local district assessment requests on the most recent audited K-12 FTE. We are not including and have not included in the past any students enrolled in 4 yr. old at-risk or students enrolled in virtual education.
- Your local district assessment provides a match for our KSDE state grant. These monies fund everything that goes into our program's core components of personal visits, screenings, resource networking and group connections.

➤ **Recommended Action**

Motion to approve the PTE assessment commitment as presented in **Appendix C**.

3. Vehicle Purchase (Appendix D)

Last month, Keith secured bids from the state bid list and Midway Motors to purchase a new Chevy Suburban. The state bid was the low bidder. In an effort to provide an additional opportunity for our local dealer to secure the bid, the board threw out all bids and we began again. I informed Midway Motors of this second opportunity to match the state bid. Midway Motors recently informed me they are unable to match the state bid number. Bid law requires us to go with the low bid.

➤ **Recommended Action**

Motion to purchase a 2011 Suburban as listed on the state bid list (**Appendix D**).

4. Facility Projects Update (Appendix E)

Keith will present information on upcoming facility projects. These projects are included in **Appendix E**. Projects in yellow will be paid from the equipment and maintenance budget in the Operational Fund. Projects in Green will be paid from the building repair budget in the Operational Fund. Projects in purple will be paid from the Capitol Outlay Fund. All of these projects are accounted for in the 2011-12 budget proposed later in the agenda.

➤ **Recommended Action**

Motion to approve the facility projects as presented in **Appendix E**.

F. Executive Session for Negotiations

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to negotiations and the Board return to open meeting at _____ in this room. The executive session is required to protect the board's negotiating interests.

G. Executive Session for Personnel

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to personnel and the Board return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

H. Action/Discussion Items

1. 2011-12 Master Contract (Appendix F)

Appendix F contains the suggested changes to the Master Contract to go into effect for the 2011-12 school year. The teachers approved these language changes on Thursday, April 7.

➤ **Recommended Action**

Motion to approve the changes to the 2011-12 Master Contract as presented.

2. 2011-12 Calendar (Appendix G)

The calendar committee met on Wednesday and completed their work on the 2011-12 calendar. This is presented as Appendix G.

➤ **Recommended Action**

Motion to approve the 2011-12 school calendar as presented in **Appendix G**.

3. 2011-12 Building Schedule Proposal

Last month, the administrative team presented a seven period building schedule. Since then, discussions have occurred with many teachers, parents, and leadership team members. The consensus is we feel that offering 8 periods for our students at MS and HS is a key component to continuing to offer a robust selection of electives. Additionally, the 8 period schedule is conducive to our expanded offerings of Career and Technical Education Pathways. This was a board goal established last fall and one in which I feel we are very close to accomplishing. The proposed schedule begins at 8:00 a.m. and finishes at 3:30 p.m. Each period is 49 minutes in length with 4 minute passing periods. At least one day a week, the schedule will include a 20-30 minute LS time for kids in grades 6-12 to complete work and have club meetings, pep rallies, and other activities. It is perfectly matched in grades 6 – 12 to enable maximum staffing flexibility in these tough budget times.

➤ **No Action Requested**

4. 2011-12 Budget Cuts

I will present the work from the Budget Advisory Committee and my recommendations that came out of that group's work. Additionally, I will propose cuts from areas not identified by the budget committee. This will be the first opportunity for the public to view these cuts and the board to discuss. I am requesting no action at this meeting. Action will likely be requested in May.

➤ *No Action Requested*

I. Resignations

There are no resignations at the time of the release of this agenda. Any resignations occurring after the agenda's release will be placed here for the board to consider.

J. Early Retirement

1. Jim Robb
2. Charlene Driggers
3. Shirley Baltzer

➤ *Recommended Action*

Motion to approve the early retirement incentive from the 2010-11 Master Contract for the teachers listed above.

K. Contracts

As of the creation of this agenda, there are no contracts for the board to approve.

L. Reports

1. Superintendents Report
 - a. Community Pre-School/Daycare
2. TEEN Report (**Appendix H**)
3. MCSEC Report (**Appendix I**)
4. Business Manager's Report (**Financials**)

M. Approval of Payment of Bills and Financial Reports

1. The Board will review financial reports and approve the payment of bills.

➤ *Recommended Action:*

Motion to approve the payment of bills totaling \$_____ and the following financial reports.

- a. Electronic Funds Transfer Report
- b. High School/Middle School Activity Account Reports
- c. High School/Middle School Activity Account Bank Reconciliations

- d. Elementary School Activity Account Reports
- e. Elementary School Activity Account and Bank Reconciliations
- f. District Cash Summary Report
- g. District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
- h. District Expense Budget Report
- i. Report of Transfers

N. Communications

O. Executive Session for Transactions Related to Real Property

Motion that the board go into executive session for the purpose of discussion related to the transaction of real property and the Board return to open meeting at _____ p.m. in this room. This executive session is required to protect the district's financial interest and bargaining position.

P. Adjournment

Executive Session Motions (if needed at any time in the meeting)

1. Personnel

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to personnel and the Board return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to negotiations and the Board return to open meeting at _____ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session at _____ for the purpose of discussing matters related to students and the Board return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session for the purpose of consultation with the district's attorney; and the board return to the open meeting at _____ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Transactions Related to Real Property

Motion that the board go into executive session for the purpose of discussion related to the transaction of real property and the Board return to open meeting at _____ p.m. in this room. This executive session is required to protect the district's financial interest and bargaining position.