

**UNIFIED SCHOOL DISTRICT NO. 410**  
**(Durham-Hillsboro-Lehigh)**

**REGULAR BOARD MEETING**

**Monday, May 9, 2011**  
**7:00 pm**

**USD 410 District Office Conference Room**  
**416 S. Date**  
**Hillsboro, KS 67063**

**Agenda—Regular Board Meeting**  
**USD 410 District Office Conference Room**  
**May 9, 2011, 7:00 p.m.**

- A. Meeting called to order
- B. Approval of regular and consent agenda
  - (April Regular Board Minutes – Appendix A)
  - (PAT Donations – Appendix B)
- C. Citizen’s open forum
- D. Learning Showcase
  - 1. Teacher Appreciation Week
  - 2. Recognition of Teacher Retirees
- E. Action/Discussion Items
  - 1. Safe Routes to School Phase I Grant (**Appendix C**)
  - 2. Elementary and Middle School Student Handbooks – First Reading
  - 3. Pre-school calendar (**Appendix D**)
  - 4. Computer Purchases for 2011-12 (**Appendix E**)
  - 5. 2011-12 Budget Cuts (**Appendix F**)
  - 6. High School IDL Studio Equipment (**Appendix G**)
  - 7. Kansas Learns Online (KLO) Agreement – First Reading (**Appendix H**)
  - 8. Disposal of Property
    - a. Vehicle Lift
- F. Executive Session for Personnel
- G. Reduction in Force
  - 1. Doug Dick (**Appendix I**)
  - 2. Michele Melton (**Appendix J**)
  - 3. Gita Noble (**Appendix K**)
- H. Resignations
  - 1. Jason Henry – Technology Director (**Appendix L**)
- I. Contracts
  - 1. Doug Dick – Part time K-5 teacher for 2011-12
  - 2. **Brad Just – Technology Director**
- J. Reports
  - 1. Superintendent’s Report
    - a. Sextro Scholarships and Hillsboro Community Foundation
    - b. KASB New Board Member Workshop
    - c. End of Year Celebration / District Office Open House
    - d. **Special Board Meeting May 12**
  - 2. TEEN Report (**Appendix M**)
  - 3. MCSEC Report (**Appendix N**)
  - 4. Business Manager’s Report (**Financials**)
- K. Communications
- L. Adjournment

## Annotated BOE Agenda April 11, 2011

### A. Meeting Called to Order

### B. Approval of Regular and Consent Agenda

#### Consent Agenda

The U.S.D. 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. Board Meeting Minutes (Appendix A)

Minutes from the April 11 regular BOE meeting are included as **Appendix A**

**Recommended Action:**

- Motion to approve the April regular board meeting minutes.

2. Disposal of Property

I am recommending disposal of the old district office copier. This copier required significant repairs over the last several months and was not scheduled to remain a district office copier under the new lease agreement approved several months ago. To continue to request repairs to this copier would fall outside the scope of our lease agreement. Therefore, KK Office Solutions will reclaim the copier and also agreed to remove the old copy machine from the basement of Emprise Bank.

**Recommended Action:**

- Motion to approve the disposal of the old district office copier to KK Office Solutions

3. Donations

**From:**

George Prieb (\$15)

Bryce and Sara Wichert (\$20)

**To:**

HES After School Activities

HES After School Activities

**Recommended Action:**

- Motion to accept donations as listed.

➤ **Recommended Action for Regular and Consent Agenda:**

- Motion to approve the regular agenda.

- Motion to approve the consent agenda.

### C. Citizen's Open Forum

This is an open forum where patrons have the opportunity to speak and/or present to the board items that are otherwise not on the agenda. It is recommended the board not take any immediate action relating to issues presented in citizens open forum.

## D. Learning Showcase

Eddie Weber, board president, will make a brief presentation to honor our teachers during National Teacher Appreciation week. We will also take this time to honor our retiring teachers for 2010-11. They are Jim Robb, Charlene Driggers, and Shirley Baltzer.

## E. Action / Discussion Items

### 1. Safe Routes to School Phase I Grant (Appendix C)

The Federal Safe Routes to Schools Program (SRTS) was authorized on August 10th, 2005, for Fiscal Years 05-09, under the SAFETEA-LU legislation. The legislation authorized \$612 million to be allocated to all 50 states and the District of Columbia to start SRTS programs. These programs are intended to be comprehensive; combining five components, often referred to as the “5 E’s”. These components are:

- Engineering – Creating operational and physical improvements to the infrastructure surrounding schools that reduce speeds and potential conflicts with motor vehicle traffic, and establish safer and fully accessible crossings, walkways, trails, and bikeways.
- Education – Teaching children about the broad range of transportation choices, instructing them in important lifelong bicycling and walking safety skills, and launching driver safety campaigns in the vicinity of schools.
- Enforcement – Partnering with local law enforcement improve compliance with traffic laws in the vicinity of schools (this includes enforcement of speeds, yielding to pedestrians in crossings, and proper walking and bicycling behaviors), and initiating community enforcement such as crossing guard programs.
- Encouragement – Using events and activities to promote walking and bicycling.
- Evaluation – Monitoring and documenting outcomes and trends through the collection of data, including the collection of data before and after the interventions(s).

Funding will be provided for infrastructural projects such as improvements to sidewalks, traffic calming, pedestrian and bicycle crossing, on- and off-street bicycle facilities, secure bicycle parking, and traffic diversions. Funding will be provided for non-infrastructural activities such as public awareness campaigns and outreach to press and community leaders, establishing walking school buses and bike trains, traffic education and enforcement, student training on bicycle and pedestrian safety, and funding for training volunteers and staff. Funding will also be provided for applicants to develop safe routes to schools plans, with the possibility of future funding to implement the plan.

USD 410 and the City of Hillsboro are partnering in this project to provide improved sidewalks and educational opportunities for our kids and families about the benefits of walking or bicycling to school. Projects are awarded through a phased program approach: Phase I secures funding to create a SRTS Plan that includes all “5 E’s.” Reimbursement can be used for technical assistance, assessment and project planning support. Phase II secures funding to implement all or portions of a SRTS Plan. The site councils at both the Elementary and Middle Schools are supportive of our participation in this project. A map of the proposed sidewalk improvements for Hillsboro as part of this grant program is included in **Appendix C**.

#### ➤ **Recommended Action**

Motion to approve USD 410 participation in Phase I of the Safe Routes to School project planned for Hillsboro.

### 2. Elementary and Middle Student Handbooks – First Reading

Mr. Yoder and Mr. Brown will be here to present the first reading of changes to their 2011-12 student handbooks.

➤ *No Action Requested*

3. Pre-School Calendar (Appendix D)

The pre-school calendar for 2011-12 has been included as Appendix D. Mr. Yoder will present this calendar to the board for approval. Some dates of attendance differ from our regular calendar for the purposes of meeting unique need of Head Start and pre-school requirements.

➤ *Recommended Action*

Motion to approve the proposed pre-school calendar for 2011-12.

4. Computer Purchases for 2011-12 (Appendix E)

The technology committee has reviewed the proposed computer purchases for 2011-12. This purchase is detailed in Appendix E. Jason will be here to explain the purchases and answer any questions you may have regarding this proposal.

➤ *Recommended Action*

Motion to approve the proposed computer purchases for 2011-12.

5. 2011-12 Budget Cuts (Appendix F)

This is the second reading of the proposed budget cuts. Some minor changes are shown in the far right hand column of **Appendix F**. These suggested changes are a result of our health insurance costs remaining flat instead of increasing. It is often difficult to fully anticipate all variables relative to a budget that is not finalized until around March of the following year. Other variables are likely to occur throughout the course of the upcoming fiscal year. None the less, I will make my recommendation according to the adjustments found in the column titled "050911 Adjustments."

➤ *Recommended Action*

Motion to approve reductions in expenditures according to the itemized list found in **Appendix F** and including the 05/09/11 adjustments. The total cuts amount to \$500,000 from our operational reserves.

6. High School IDL Studio Equipment (Appendix G)

We have received the \$20,000 grant from Kan-Ed to be used for new equipment in our IDL studio. This grant funding, coupled with a portion of the \$25,000 check from KBI for the rights to our broadband spectrum, will be used to fund the proposed equipment re-tooling. The majority of the equipment will enable our IDL studio to move from standard definition to high definition. With our reduced teaching staff and expanded Career and Technical Education and College Courses, our IDL studio will be have increased use for student learning than before. There are two proposals: one is a HD proposal with 720 P. The second is a HD proposal with 1080 P. I've been informed that 1080 P is the way of the future. Yet, there is no content going across our IDL network or Kan-Ed that is 1080 P. Therefore, I propose installing 720 P equipment.

➤ *Recommended Action*

Motion to approve the installation of the new HD equipment in 720 P resolution in the amount of \$39,936,84.

7. Kansas Learns Online (KLO) Agreement – First Reading (Appendix H)

Kansas Learns Online is the virtual education option I am recommending for the students and families of USD 410. This is the state-wide option organized by the Educational Service Centers of Kansas. This program will utilize Oddosyware as the software for 3 – 12 grade students. This program allows for funding to stay with local districts. We would contract with the service centers to provide the service for our families who looking for a

virtual option for their child(ren). Next month, I will ask for approval to enter into an agreement with the service centers for this service. The agreement is included in **Appendix H**.

➤ *No Action Requested*

8. Disposal of Property

a. Vehicle Lift – Keith will be here to present a proposal to dispose of one of the two vehicle lifts in the transportation area.

➤ *No Action Requested*

## **F. Executive Session for Personnel**

Motion for the Board to go into executive session at \_\_\_\_\_ for the purpose of discussing matters related to personnel and the Board return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

## **G. Reduction in Force**

1. Doug Dick (**Appendix I**)

➤ *Recommended Action*

Motion to approve the intent to non-renew the teaching contract for Doug Dick due to reduction in force.

2. Michele Melton (**Appendix J**)

➤ *Recommended Action*

Motion to approve the intent to non-renew the teaching contract for Michele Melton due to reduction in force.

3. Gita Noble (**Appendix K**)

➤ *Recommended Action*

Motion to approve the intent to non-renew the teaching contract for Gita Noble due to reduction in force.

## **H. Resignations**

1. Jason Henry (**Appendix L**)

## **I. Contracts**

As of the creation of this agenda, there are no contracts for the board to approve.

## **J. Reports**

1. Superintendents Report

a. Sextro Scholarships and Hillsboro Community Foundation

- b. KASB New Board Member Workshop
- c. End of Year Celebration / District Office Open House

- 2. TEEN Report (**Appendix M**)
- 3. MCSEC Report (**Appendix N**)

**K. Communications**

**L. Adjournment**

## **Executive Session Motions (if needed at any time in the meeting)**

1. Personnel

Motion for the Board to go into executive session at \_\_\_\_\_ for the purpose of discussing matters related to personnel and the Board return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session at \_\_\_\_\_ for the purpose of discussing matters related to negotiations and the Board return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session at \_\_\_\_\_ for the purpose of discussing matters related to students and the Board return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session for the purpose of consultation with the district's attorney; and the board return to the open meeting at \_\_\_\_\_ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Transactions Related to Real Property

Motion that the board go into executive session for the purpose of discussion related to the transaction of real property and the Board return to open meeting at \_\_\_\_\_ p.m. in this room. This executive session is required to protect the district's financial interest and bargaining position.