

Agenda—Regular Board Meeting
USD 410 District Office Conference Room
November 14, 2011, 7:00 p.m.

- A. Meeting called to order
- B. Approval of regular and consent agenda
 - (October Regular Board Meeting Minutes – Appendix A)**
 - (PAT Donations – Appendix B)**
- C. Citizen's open forum
- D. Action/Discussion Items
 - 1. FACT Report
 - 2. Audit Report **(Appendix C)**
 - 3. TEEN Goals and Vision
 - 4. KASB Delegate
 - 5. KASB Legislative Positions **(Appendix D)**
 - 6. Community Foundation Funds
- E. Resignations
 - 1. Valerie Duerksen – Cheerleading Sponsor
 - 2. Jamie Norris – PAT Parent Educator
- F. Contracts
 - 1. Marilyn Ratzlaff – 2nd Grade Teacher's Aid
 - 2. Patty Putter – PAT Parent Educator
- G. Reports
 - 1. Superintendent
 - a. State of the District Report
 - 2. TEEN **(Appendix E)**
 - 3. MCSEC **(Appendix F)**
 - 4. Business Manager **(Financials)**
- H. Communications
- I. Adjournment

Annotated BOE Agenda November 14, 2011

A. Meeting Called to Order

B. Approval of Regular and Consent Agenda

Consent Agenda

The U.S.D. 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. Board Meeting Minutes (Appendix A)

Minutes from the October 10 regular BOE meeting are included as **Appendix A**.

Recommended Action

- Motion to approve the October 10 regular board meeting minutes.

2. Donations

From:

Appendix B

Benjamin and Lara Weber (\$700)
Sunset Equities – Wendy’s (\$181.90)
Sunset Equities – Wendy’s (\$160.24)
Cenex/Ampride (\$400)
Rod’s Tire (\$400)
Panzer Chiropractic (\$400)

To:

PAT
HHS Softball
Spirit and Celebration
HHS Chess Guild
Athletics
Athletics
Athletics

Recommended Action

- Motion to accept donations as listed.

3. Disposal of Desks to Cottonwood Grove Christian School

The Cottonwood Grove Christian School has indicated a need for school desks for their school. At the suggestion of one of the board members, I would like to donate not more than 30 of our surplus desks to them at no charge and remove them from the auction list.

Recommended Action

- Motion to approve the disposal of not more than 30 desks to be donated to the Cottonwood Grove Christian School.

Recommended Action for Regular and Consent Agenda:

- Motion to approve the regular agenda.

- Motion to approve the consent agenda.

C. Citizen's Open Forum

This is an open forum where patrons have the opportunity to speak and/or present to the board items that are otherwise not on the agenda. It is recommended the board not take any immediate action relating to issues presented in citizens open forum.

D. Action / Discussion Items

1. FACT Report

Linda Ogden, director of Families and Communities Together (FACT), will be here to present information about the FACT organization and the assistance it provides throughout Marion County.

➤ *No Action Requested*

2. 2010-11 Financial Audit Report (Appendix C)

Donna Fadenrecht from Swindoll, Janzen, Hawk, and Loyd will be here to present our financial audit for FY 2011. Copies will be available at the board meeting. Board members should receive a copy of the audit prior to the meeting.

➤ *No Action Requested*

3. TEEN Goals and Vision

Mark Rooker will lead the board through a discussion to gather input on the future of TEEN. This input will assist the TEEN board as they develop their vision and goals for the next few years.

➤ *No Action Requested*

4. KASB Delegate

Each school board holding membership in the Kansas Association of School Boards shall be entitled to elect one delegate, and as many alternates as it may desire, to the Delegate Assembly. Each delegate and alternate shall be a school board member. Discussion in the Delegate Assembly shall be limited to delegates, association officers, committee members, and association staff.

➤ *Recommended Action:*

Motion to appoint _____ as our representative at the KASB Delegate Assembly December 3, 2011 in Overland Park.

5. KASB Delegate Information (Appendix D)

Each year, the KASB Legislative Committee reviews the association's policy positions and makes recommendations for amendments and resolutions. KASB's policies are effective until the Delegate Assembly changes them. KASB resolutions are adopted for one year only and expire at the next Delegate Assembly. Resolutions are usually designed to address major current issues. Policies are permanent statements of position that continue until changed by a vote of the Delegate Assembly. In recommended policy changes, new language

is emphasized by color, language to be removed is shown with strike-through, and unchanged language is presented in regular type. The Delegate Assembly may amend these rules when it meets on Saturday, December 3, 2011, at 9:00 a.m. in Overland Park. The Delegate Assembly will consider each policy amendment and resolution presented in the report included as **Appendix D**.

➤ *No Action Requested*

6. Community Foundation Fund(s)

One of the goals the board identified is to establish funds under the Hillsboro Community Foundation to enable willing donors to give to USD 410 in a way that benefits not only their estate, but the school district and community. This agenda item will be used as a time for board members to brainstorm ideas that could address needs in our district.

➤ *No Action Requested*

E. Resignations

1. Valerie Duerksen – Cheerleading Sponsor
2. Jamie Norris – PAT Parent Educator

➤ *Recommended Action*
Motion to Approve Resignations

F. Contracts

1. Marilyn Ratzlaff – 2nd Grade Teacher's Aid
2. Patty Putter – PAT Parent Educator
3. Jordan Allen – Asst. MS Girls' BB Coach

➤ *Recommended Action*
Motion to approve contracts

G. Reports

1. Superintendent
 - a. State of the District Report
2. TEEN (**Appendix E**)
3. MCSEC (**Appendix F**)
4. Business Manager (**Financials**)

H. Communications

I. Adjournment

Executive Session Motions (if needed at any time in the meeting)

1. Personnel

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to personnel and the Board return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to negotiations and the Board return to open meeting at _____ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session at _____ for the purpose of discussing matters related to students and the Board return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session for the purpose of consultation with the district's attorney; and the board return to the open meeting at _____ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Transactions Related to Real Property

Motion that the board go into executive session for the purpose of discussion related to the transaction of real property and the Board return to open meeting at _____ p.m. in this room. This executive session is required to protect the district's financial interest and bargaining position.

3. Surplus Equipment Auction
Joe Sechrist moved to approve the disposal of equipment contained in the warehouse and presented as available for disposal. Motion seconded by Chad Nowak. Carried 6-0.
4. Disposal of Track Hurdles
Rod Koons moved to approve the disposal of 100 used track hurdles. Motion seconded by Joe Sechrist. Carried 6-0.
5. Kansas New Accreditation Framework
6. Approval of USD 410 Goals
Joe Sechrist moved to approve the district goals as presented. Motion seconded by Rod Koons. Carried 6-0.

F. Resignations

There were no resignations for the Board to approve.

G. Executive Session - Personnel

Eddie Weber moved that the Board go into executive session with the Superintendent at 8:10 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:20 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 6-0.

Regular Session

Eddie Weber moved that the Board go into executive session with the Superintendent at 8:20 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:25 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 6-0.

Regular Session

H. Contracts

1. Spencer Brown – Assistant High School Boys' Basketball Coach
2. Tyler Peachey – Assistant High School Boys' Basketball Coach
3. Aaron Magee – Assistant Middle School Boys' Basketball Coach
Mark Rooker moved to approve the issuance of contracts to Spencer Brown to serve as Assistant High School Boys' Basketball Coach, to Tyler Peachey to serve as Assistant High School Boys' Basketball Coach, and to Aaron Magee to serve as Assistant Middle School Boys' Basketball Coach. Motion seconded by Deb Geis. Carried 6-0.

I. Reports

1. Superintendent
 - a. KASB/USA Fall Regional Education Summit
 - b. KSHSAA Fall Regional Conference
2. TEEN
3. MCSEC

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4. Business Manager

Rod Koons moved to approve the payment of bills totaling \$193,159.80 including the transfer of \$32,824.39 to the Hillsboro Community Foundation Sextro Math Scholarship and Citizenship Award Funds from the USD 410 Sextro Scholarship Fund as well as the following financial reports. Motion seconded by Mark Rooker. Carried 6-0.

Electronic Funds Transfer Report

Elementary School Activity Account Report

Elementary School Activity Account Bank Reconciliation

High School/Middle School Activity Account Report

High School/Middle School Activity Account Bank Reconciliation

District Cash Summary Report

District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report

District Expense Budget Report

Report of Transfers

J. Communications

K. Adjournment

President Eddie Weber declared the meeting adjourned at 8:53 p.m.

Jerry Hinerman, Clerk