

**UNIFIED SCHOOL DISTRICT NO. 410  
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING**  
**U.S.D. 410 District Office Conference Room**  
**May 13, 2013** **8:00 p.m.**

**Members Present:**

**Eddie Weber**  
**Chad Nowak**

**Gary Andrews**  
**Mark Rooker**

**Deb Geis**  
**Joe Sechrist**

**Members Absent:**

**Rod Koons**

**Administrators:**

**Steve Noble**

**Max Heinrichs**

**Others:**

**Jerry Hinerman, Clerk**  
**Rachel Hunter**

**Jordan Bezdek**  
**Aleen Ratzlaff**

**Micah Mashburn**

**A. Meeting Called to Order**

Eddie Weber called the meeting to order at 8:02 p.m.

**B. TEFRA Hearing**

U.S.D. 410 Board President Eddie Weber declared that the Board would now enter into a TEFRA Hearing as required by law. Those wishing to comment on the district's proposed issuance of bonds were invited to speak to the Board.

**C. Approval of Regular and Consent Agenda**

Gary Andrews moved to approve the regular agenda and the consent agenda. Motion seconded by Mark Rooker. Carried 6-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the April 8, 2013, regular board meeting
2. Motion to approve the minutes of the April 10, 2013, special board meeting
3. Motion to approve the minutes of the May 9, 2013, special board meeting
4. Motion to approve an increase in the credit limit for Jerry Hinerman's district credit card from \$10,000 to \$20,000
5. Motion to accept the following donations:  
Donations of crib bedding, bike helmets, and toys from patrons to be used by the Marion County Parents as Teachers program

Donation of \$328.96 from Sunset Equities – Wendy's to be used toward the Hillsboro Elementary School Family Reading Night

Donation of \$100.00 from Families and Communities Together to be used toward the Hillsboro Elementary School Dia del Niño Event

Donation of \$140.00 from K & B National Research, LLC to be used by Hillsboro High School

Donation of \$519.35 from the Hillsboro High School Site Council to be used for the Hillsboro High School Academic Awards Night

Donation of cinnamon rolls from Autumn Chisholm to be used for the Hillsboro High School VEX Robotics Tournament

Donation of Hamburger Patties from Vogt's Hometown Market to be used for the Hillsboro High School Technology Student Association State Concessions

Donation of \$100 from Tampa State Bank to be used by the Hillsboro High School Technology Student Association

Donation of \$100 from State Farm Insurance – Becky Walsh to be used by the Hillsboro High School Technology Student Association

Donation of \$100 from Bartel Hay to be used by the Hillsboro High School Technology Student Association

Donation of \$100 from John Ziulkowski to be used by the Hillsboro High School Technology Student Association

Donation of \$100 from Cooperative Grain and Supply to be used by the Hillsboro High School Technology Student Association

**D. Citizen's Open Forum**

**E. Learning Showcase**

1. Hillsboro High School Courtyard
2. Sixth Grade Quilting Project

**F. Action/Discussion Items**

1. Bond Resolution  
Gary Andrews moved to approve the adoption of a resolution with the following title. Motion seconded by Joe Sechrist. Carried 6-0.

**A Resolution Authorizing and Providing for the Sale, Issuance, and Delivery of General Obligation Refunding Bonds, Series 2013, of the Unified School District No. 410, Marion County, Kansas (Durham – Hillsboro – Lehigh), for the Purpose of Providing Funds to Refund the Issuer's Outstanding General Obligation Bonds; Providing for the Levy and Collection of an Annual Tax for the Purpose of Paying the Principal of and Interest on Said Bonds as They Become Due; Making Certain Covenants and Agreements to Provide for the Payment and Security Thereof and Authorizing Certain Other Documents and Actions Connected Therewith**

2. Tax and Securities Compliance Procedures Resolution  
Joe Sechrist moved to approve the adoption of a resolution with the following title. Motion seconded by Deb Geis. Carried 6-0.

**A Resolution Providing for the Adoption of Tax and Securities Compliance Procedures Relating to Obligations Issued and to be Issued by Unified School District No. 410, Marion County, Kansas (Durham – Hillsboro – Lehigh)**

3. Building Handbooks – First Reading
4. Postage Meter Lease  
Joe Sechrist moved to approve entering into a lease agreement with MailFinance via Midwest Single Source for a postage meter. Motion seconded by Gary Andrews. Carried 6-0.
5. Board Member Position 6 Declination  
Joe Sechrist moved to accept Kathy Decker's wishes to decline her write-in election to the USD 410 Board of Education, Position 6. Motion seconded by Chad Nowak. Carried 6-0.
6. Vehicle Bids  
Gary Andrews moved to reject all 2013 Chevrolet Suburban bids and solicit bids for a 2014 Chevrolet Suburban. Motion seconded by Joe Sechrist. Carried 6-0.
7. Prairie View Summer Contract  
Joe Sechrist moved to approve a contract with Prairie View to allow their summer camp to operate at the Hillsboro Elementary School during the summer of 2013. Motion seconded by Gary Andrews. Carried 6-0.

#### **G. Executive Session for Personnel**

Eddie Weber moved that the Board go into executive session with the Superintendent at 8:54 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 9:10 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

#### **Regular Session**

#### **Regular Session**

#### **H. Personnel**

1. Termination
  - a. Tim Kersten – Hillsboro Elementary School Custodian  
Deb Geis moved to approve the termination of Tim Kersten from his position as Hillsboro Elementary School Custodian. Motion seconded by Mark Rooker. Carried 6-0.
2. Retirements
  - a. Evan Yoder – Hillsboro Elementary School Principal (June 1, 2013)
  - b. John McMinn – District Mechanic (August 30, 2013)  
Gary Andrews moved to approve the retirements of Evan Yoder effective June 1, 2013, from his position as Hillsboro Elementary School Principal and John McMinn effective August 30, 2013, from his position as District Mechanic. Motion seconded by Deb Geis. Carried 6-0.
3. Resignations
  - a. Monica Leihy – Hillsboro High School Family and Consumer Science (FACS) Teacher
  - b. Sheila Nuss – District Bus Driver
  - c. Carolyn Brazil – Hillsboro High School Secretary
  - d. Nancy Hofer – District English for Speakers of Other Languages (ESOL) Aide  
Chad Nowak moved to accept the resignations of Monica Leihy from her position as Hillsboro High School FACS Teacher, Sheila Nuss from her position as District Bus Driver, Carolyn Brazil from her position as Hillsboro High School Secretary, and Nancy Hofer from her position as District ESOL Aide. Motion seconded by Mark Rooker. Carried 6-0.

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4. Contracts
  - a. Evan Yoder – Hillsboro Elementary School Principal (August 1, 2013)  
 Gary Andrews moved to approve the issuance of a contract to Evan Yoder to serve as Hillsboro Elementary School Principal effective August 1, 2013. Motion seconded by Mark Rooker. Carried 6-0.
5. Supplemental Contracts  
 Gary Andrews moved to approve the following supplemental contracts. Motion seconded by Deb Geis. Carried 6-0.

| <u>Name</u>      | <u>Supplemental Contract Description</u>   |
|------------------|--|
| Terach Antoine   | Assistant HMS Wrestling Coach  |
| Sandy Arnold     | Head HHS Volleyball Coach  |
| Darlene Bartel   | Assistant HMS Volleyball Coach<br>HMS Scholar's Bowl Sponsor   |
| Terry Bebermeyer | HHS National Honor Society Sponsor<br>HHS Forensics Sponsor  |
| Creigh Bell      | HHS Technology Student Association Sponsor   |
| Dennis Boldt     | Assistant HHS Girls' Basketball Coach<br>Head HHS/HMS Track Coach<br>Website Facilitator<br>HHS H Club Sponsor (0.50 FTE)  |
| Erin Carr        | Assistant HMS Girls' Basketball Coach  |
| Len Coryea       | Assistant HHS/HMS Track Coach  |
| Dustin Dalke     | Junior Class Sponsor (0.50 FTE)<br>Concessions Manager<br>Fall Assistant HHS Drama Coordinator<br>Spring HHS Drama Coordinator (0.50 FTE)<br>Spring HHS Assistant Drama Coordinator (0.50 FTE) |
| Doug Dick        | Head HHS Baseball Coach<br>Assistant HMS Football Coach  |
| Pati Funk        | Junior Class Sponsor (0.50 FTE)  |
| Collette Haslett | Assistant HHS Volleyball Coach   |
| Jeff Haslett     | Head HMS Boys' Basketball Coach<br>Assistant HHS/HMS Track Coach   |
| Robert Haude     | Assistant HHS Football Coach   |
| Jill Hein        | Assistant HHS Volleyball Coach<br>Assistant HHS Softball Coach<br>HHS Culture Club Sponsor (0.33 FTE)  |

| <u>Name</u>        | <u>Supplemental Contract Description</u>   |
|--------------------|--|
| Nathan Hiebert     | Fall Weight Room Supervisor<br>Head HHS Girls' Basketball Coach  |
| Stuart Holmes      | Head HHS/HMS Cross Country Coach<br>HHS Student Council Sponsor<br>Senior Class Sponsor<br>HHS Scholar's Bowl Sponsor<br>Head HHS Boys' Tennis Coach |
| Diana Holub        | Sophomore Class Sponsor (0.50 FTE)   |
| Mike Jilka         | Assistant HHS/HMS Track Coach  |
| Lynn Just          | Fall HHS Drama Coordinator<br>Grade 5 – Grade 12 Vocal Music Instructor  |
| Malinda Just       | Assistant HHS/HMS Track Coach  |
| Darrel Knoll       | Assistant HHS Football Coach<br>Head HHS Boys' Basketball Coach  |
| Rita Loewen        | Kindergarten – Grade 4 Vocal Music Instructor  |
| Sharon Loewen      | Sophomore Class Sponsor (0.50 FTE)   |
| Bruce Major        | Freshman Class Sponsor<br>Instrumental Music Instructor  |
| Michele Melton     | HHS Cheerleader Sponsor  |
| Gita Noble         | HMS Yearbook Sponsor   |
| Philip Oelke       | Head HMS Football Coach<br>Winter Weight Room Supervisor   |
| Scott O'Hare       | Head HHS Golf Coach<br>Head HHS Wrestling Coach<br>Assistant HHS Football Coach<br>HHS H Club Sponsor (0.50 FTE)                                     |
| Don Ratzlaff       | Assistant HHS/HMS Track Coach  |
| Sonya Roberts      | HHS FFA Sponsor  |
| Lance Sawyer       | Head HHS Football Coach<br>Assistant HHS Boys' Basketball Coach<br>Spring Weight Room Supervisor<br>Summer Weight Room Supervisor                    |
| Jacob Schenk       | Head HMS Wrestling Coach<br>Assistant HHS Wrestling Coach  |
| Stephanie Sinclair | Head HHS Softball Coach  |

| <u>Name</u>      | <u>Supplemental Contract Description</u>   |
|------------------|--|
| Janet Whisenhunt | HHS Culture Club Sponsor (0.67 FTE)  |
| Bob Woelk        | HHS Yearbook Sponsor<br>Head HHS Girls' Tennis Coach<br>Spring HHS Drama Coordinator (0.50 FTE)<br>Spring HHS Drama Assistant (0.50 FTE) |

**I. Reports**

1. Superintendent's Report
  - a. Date Street/District Office Parking
  - b. Marion County Health Needs Assessment Survey
  - c. Graduation Ceremony – May 18, 2013
  - d. End-of-Year Celebration – June 21, 2013
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report

**J. Approval of Payment of Bills and Financial Reports**

Gary Andrews moved to approve the payment of bills totaling \$511,446.51 and the following financial reports. Motion seconded by Mark Rooker. Carried 6-0.

Electronic Funds Transfer Report  
High School/Middle School Activity Account Report  
High School/Middle School Activity Account Bank Reconciliation  
Elementary School Activity Account Report  
Elementary School Activity Account Bank Reconciliation  
District Cash Summary Report  
District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report  
District Revenue Budget Report  
District Expense Budget Report  
Report of Transfers

**K. Communications**

**L. Executive Session for Negotiations**

Eddie Weber moved that the Board go into executive session with the Superintendent and the Clerk of the Board at 9:35 p.m. for the purpose of discussing matters relating to negotiations and that the Board return to open meeting at 9:50 p.m. in this room. The executive session is required to protect the board's negotiating interests. Motion seconded by Gary Andrews. Carried 6-0.

**Regular Session**

Eddie Weber moved that the Board go into executive session with the Superintendent and the Clerk of the Board at 9:50 p.m. for the purpose of discussing matters relating to negotiations and that the Board return to open meeting at 10:00 p.m. in this room. The executive session is required to protect the board's negotiating interests. Motion seconded by Gary Andrews. Carried 6-0.

**Regular Session**

**M. Adjournment**

President Eddie Weber declared the meeting adjourned at 10:00 p.m.

  
Jerry Hinerman, Clerk